



GOVERNMENT OF WEST BENGAL  
JHARGRAM GOVERNMENT MEDICAL COLLEGE AND HOSPITAL  
JHARGRAM, PIN: 721507  
*E-MAIL:* principal.jhargramgmch@gmail.com  
NOTICE INVITING E-TENDER

Memo No.: JGMCH / 2023 / 468

Dated : 17.08.2023

## **Bid Documents Including Terms and Conditions of e-Quotation**

**For outsourcing of  
Canteen-Service at the  
Office of the Principal,  
Jhargram Govt. Medical College and  
Hospital ( Collage Side )  
P. O.-Jhargram, Dist-Jhargram**

**Department of Health and Family Welfare  
Government of West Bengal**



**Bid documents including terms and conditions  
For outsourcing of Canteen Service**

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Bid documents including Terms and Conditions for Outsourcing of Canteen- Services for JGMC&H.



**Section-I: Notice Inviting Quotation(Nle-Q):**



GOVERNMENT OF WEST BENGAL  
Office of the Principal  
Jhargram Govt. Medical College & Hospital, Jhargram,  
Pin-721507



Web: [www.jgmch.ac.in](http://www.jgmch.ac.in), [email-principal.jhargramgmch@gmail.com](mailto:email-principal.jhargramgmch@gmail.com) , Tel: 03221-255145

Memo No-JGMCH /2023/ 468

Dt. 17 /08/2023

**Tender Reference Number : JGMCH / eNIT – 05 / 2023-24**

**Notice Inviting e-Quotation for Canteen service**

Principal, Jhargram Govt. Medical College & Hospital, Jhargram, Jhargram invites Bid through E-Quotation in Two Bids System (Technical & Financial Bid) from the bonafide agencies for “Canteen” service at Jhargram Govt. Medical College & Hospital” for 1 (one) year, renewable at the end of each year on satisfactory performance of the bidder. The 1(one) year contract period shall commence from the date of notification of award of contract for this tender.

For Details and Downloading the tender, interested parties may please visit website: <https://wbtenders.gov.in> (organization- Health & Family Welfare Department). For any further assistance, please visit to the o/o the Principal, Jhargram Govt. Medical College & Hospital, Jhargram, Jhargram.

The Tender Committee reserves the right for cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

In the event of e-Filing, intending bidder may download the tender document from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate & earnest money to be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT (e-treasury).

**The documents submitted by the bidders should be indexed .**

Earnest Money: Amount of ₹ 20,000/-(Twenty Thousand) only of Earnest Money is to be submitted online in favour of the Principal, Jhargram Govt. Medical College and Hospital. At the time of uploading the tender / quotation, the intending bidder should select the tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payment modes:

- Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.
- RTGS/NEFT in case of offline payment through bank account in any Bank with his / her tender / quotation as per Memorandum No. 3975-F(Y) dated: - 28.07.2016 of Secretary to the Government of West Bengal, Finance Department. The L1 bidder shall make the Formal Agreement and deposit rest Security money after getting the Letter of Acceptance (LOA) issued by the Tender Inviting Authority. Failure to this within the time period as to be prescribed in the Letter of Acceptance (LOA) for the purpose, may be construed as an attempt to disturb the tendering process and will be dealt with accordingly in a legal manner as deemed fit including blacklisting the bidder.

Refund of EMD: The EMD of the unsuccessful bidder shall be automatically refunded through online process. The refund of EMDs will be paid to the bidders to the account from which the EMD transaction got initiated by the bidder. Accordingly, for internet banking transactions, the EMD will be refunded back to the internet banking account from which the bidder initiated the transaction. If the bidder has made EMD payment through RTGS/NEFT mode, the refund will go back to the account from which the RTGS/NEFT transaction got initiated.

**HELP DESK:**

For any queries or issues on EMD payments made through internet banking or payment gateway, RTGS/NEFT mode or any Refunds Contact Helpdesk: 03340267513/ 03340267512.

**Date And Time Schedules for the e-Quotation: -**

<b>Publishing Date</b>	19 /08/2023 From : 09 :00 hrs
<b>Document Download Start Date</b>	19 /08/2023 From : 09 :00 hrs
<b>Document Download End Date</b>	01 /09/2023 To : 18 :00 hrs
<b>Bid Submission Start Date</b>	19 /08/2023 From : 09 :00 hrs
<b>Bid Submission End Date</b>	01 /09/2023 To : 18 :00 hrs
<b>Technical Bid Opening Date</b>	04 /09/2023 To : 13 :00 hrs
<b>Financial Bid Opening Date</b>	Will Be Declared On Line After Technical Evaluation

1. The Tender should be addressed to Principal, Jhargram Govt. Medical College & Hospital. [Tender documents will be available at www.wbhealth.gov.in](http://www.wbhealth.gov.in) , [www.wbtenders.gov.in](http://www.wbtenders.gov.in) and [www.jgmch.ac.in](http://www.jgmch.ac.in) .Any subsequent notice regarding this tender shall be uploaded on the website only.
2. In the event of any of the above-mentioned dates being declared as a holiday, the same work will be assumed to be held on the next working day at the appointed time.
3. Only qualified technical bid will be considered for opening of financial bid.
4. For detailed query, if any, intending bidders are requested to contact with office on any working day at anytime during office hours.
5. The selected bidder will also be eligible for work order of any subsequent additional canteen-services to this office-jurisdiction.



Principal  
Jhargram Govt. Medical College &Hospital  
Jhargram, 721507

**Memo No / JGMCH /2023/ 468**

**Date : 17/08/2023**

**Copy forwarded for information to :-**

1. The District Magistrate, Jhargram.
2. The S.D.O., Jhargram.
3. The E.O., Jhargram Municipality.
4. The C.M.O.H., Jhargram.  
(with a request to display on notice board for wide circulation)
5. The Nodal Officer, Health & Family Welfare Department, Swasthya Bhawan, for publication in daily news papers.
6. The BDO, Jhargram, for Display in Notice Board.
7. The Post Master, Jhargram for Display in Notice Board.
8. The In-charge, I.T. Cell, Swasthya Bhawan, Kolkata. (with a request to publish on the Departmental Website Of [www.wbhealth.gov.in](http://www.wbhealth.gov.in)).
9. DEO, to display in website ,JGMCH.
10. Notice Board, JGMC&H.



Principal  
Jhargram Govt. Medical College &Hospital  
Jhargram, 721507

**Section-II: General Instructions: -**

In the event of E- filling, intending Bidder may download the Tender Documents free of Cost from the website: <https://wbtenders.gov.in> with the help of Digital Signature Certificate or from the Health & Family Welfare Department's Website [www.wbhealth.gov.in](http://www.wbhealth.gov.in) or from our web-site [www.jgmch.ac.in](http://www.jgmch.ac.in) & necessary Earnest Money to be submitted for participation in the tender through online mode (as per guideline laid down in the Finance Department, Govt. of West Bengal under Memorandum No 3975F(Y), Date-28.07.2016) from any Nationalized Bank in the form of online payment/NEFT and also to be documented through e-filling.

**Section-III: Means of Submission: -**

Both Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed by the agencies (having authorization of proper registration certificate) in the website <https://wbtenders.gov.in>. All papers must be submitted in English language with Page Marking.

**Section-IV: Eligibility for Quoting: -**

The invitation for bid will be limited to those who are qualified in all respect as sought for in this tender-documents (Specially Section-VII, carefully read check-list)

**Section-V: Security Deposit**

- a. 5% (including EMD) of the total value of order, amounting to Rs. 50,000/-(EMD-Rs.20,000/-+ SD-Rs.30,000/-)initially for 1 year shall be deposited by the successful bidder as security deposit as to be instructed with letter of acceptance.
- b. The security deposit will be refunded on the end of the contract period and its extensions thereof provided the work done by the successful bidder has been satisfactory and no complaints are pending. Otherwise, any damage caused by the bidder or dues to be recovered from this. It may be retained up to 90 days.
- c. No interest will be gained on the security deposit.
- d. The security deposit will be forfeited
  - i. on the unsatisfactory performance of the successful bidder.
  - ii. if the contracted work in part or whole has been sub contracted, outsourced, sublet to any other person, organization or entity who/which is not under the direct employment/control of the successful bidder.
  - iii. In case the premises of the canteen and other concerned areas are not vacated in proper condition (as was taken at the start of the contract period) at the end of the contract period.
  - iv. If it is discovered on a later date that fraudulent means have been observed to attain bid successfully. This includes supplying false documents/certificates, supplying false information, wilfully suppressing facts, manipulating the tender process by forming cartels, preventing fair competition by restricting participation by others, causing disturbances during the tender opening process and likewise activities.

**Section-VI: Bidder's Undertaking:** The bidder should provide an undertaking that "the proprietor/ promoter/ director of the organisation, its employee, partner or representative are not convicted by a court of law following prosecution for offence involving moral turpitude in relation to business dealings including malpractices such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of tax levied by law; etc. Also, the firm does not employ a person who has been dismissed or removed on account of corruption."

(The Bidder shall also disclose all instances of its past performance during last 3 (three) years, if any, while any adverse action against it may have been taken by any government/ PSU/ Local Body etc.)

**Section-VII: SUBMISSION OF e-QUATATION/TENDERS:**

Bids are to be submitted online to the website <https://wbtenders.gov.in>. in two folders before the prescribed date and time using Digital Signature Certificate (DSC).The documents to be upload should be virus scanned copies, duly digitally signed. The documents will get encrypted (transformed) into non readable formats on uploading. The two folders are:

1. Technical proposal : Containing statutory and Non-statutory cover.
2. Financial proposal: containing Bill of Quantities.

Technical proposal: statutory cover.

❖ ALL THE REQUIRED TECHNICAL DOCUMENTS NEEDED SHOULD BE ARRANGED IN THE FOLLOWING MANNER:

Sl. No .	Category	Sub Category ( Folder )	Sub Category Description
1	CERTIFICATES	CERTIFICATES	Latest Trade Licence, PAN, 3 Years IT Including 2022-23 IT ACKNOWLEDGEMENT, PTAX, VALID & UP TO DATE IT,GST AND PROFESSIONAL TAX CLEARANCE, CURRENT GSTR3B Return , Food Safety License(FSSAI) MUST BE Uploaded.
2	CERTIFICATES	Bank Solvency	Bank Solvency Taken From Any Nationalised Bank After The NIT Publishing Date. And Must Be Valid For Next 6 Months. certificate (minimum of Rs. Five lakh)
3	CERTIFICATES	PAN CARD	PAN CARD
4	CERTIFICATES	GST REGISTRATION CERTIFICATE	GST REGISTRATION CERTIFICATE
5	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BY LAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE , POA
6	CREDENTIAL	CREDENTIAL 1	RESOURCEFUL, BONAFIDE & EXPERIENCED Food Contractor Having past experience in Canteen Service Or supply of food and/or Tiffin, at least 1(one) year and have supply order With Satisfactory Service Certificate in any Govt./ Govt. undertaking Institute / Private Institute. Minimum value of Rs.1,00,000/- (Rupees One Lakh only) in any Financial Year in Last 3 Year (2020-21 and till Date )will be eligible.
7	DECLARATION	DECLARATION FILE 1	Application, EMD Payment Challan, AFFIDAVIT (MENTIONING Tender reference No. )
8	DECLARATION	DECLARATION FILE 2	
9	Audited PLBS	2020-2021	Minimum Two Financial Years Audited PLBS Have To Upload
		2021-2022	
		2022-2023	

**\*\*\* Only the required paper and documents as mentioned in above list should be uploaded, extra paper or redundant papers and documents may be the cause of cancellation of the concern bid.**  
**\*\*\* Credentials Certificate Before 2019-20 should not be uploaded, it may cause of Cancellation of the concern bid.**  
**\*\*\* All the data should be uploaded in PDF format only.**  
**\*\*\* For Multiple L1 Bidder, Decision Will be made on the basis of GO No. 2320-F(Y) Dated 7<sup>th</sup> June 2022 or as Latest Govt. Order available on the decision making Day.**  
**\*\*\* Bidder Whose Total BID Value is Lowest, Will Be Awarded The Contract.**

**ALL THE CERTIFICATES SHOULD BE IN PROPER FOLDER AND SCANNED IN PROPER VISIBLE STATUS AS MENTIONED, e-Tender Notice Cannot be change Or Edited in any manner, It should be downloaded and uploaded without any change with digitally Signed, Change in any manner into the e-Tender Notice File May Cancel The Bid . The Tender Evaluation Committee Of Jhargram Medical College And Hospital, JHARGRAM MAY CANCEL THE BID IN ANY STAGE OF THE BIDDING PROCESS . The Tender Evaluation Committee may ask for the Original Certificates For Verification, if the Bidder was unable to produce the same in given time , TIC May Cancel the concern bid in any stage of the bidding process. The Tender Evaluation Committees Decision Is Final.**

1. The bidder or the Principals of the firm must not have been black listed by any hospital or any Government authority. A declaration must be uploaded in Affidavit format in Non Judicial Stamp paper.
2. The bidder must not have been convicted in any criminal case or have any pending proceeding in any vigilance commission or any criminal case pending against it or its proprietors or principal employees in any court. A declaration must be uploaded in Affidavit format in Non Judicial Stamp paper.

## **Section-VIII: TERMS AND CONDITIONS OF THE TENDER (Nle-Q)**

- 1) Bidders must have FSSAI License from concerned authorities.
- 2) Bidder will be required to deposit Rs. 20,000/- (Rupees Twenty thousand) only as EMD (Earnest Money Deposit).
  - a) The successful tenderer(s) will have to deposit rest security Money Rs. 30000/-  
The Earnest money will be forfeited if the tenderer(s) fails to deposit the rest security Deposit within 10 working days from the issuance of Offer Letter.
  - b) The unsuccessful Tenderer(s) will receive their earnest money back in time.
  - c) The Earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
- 3) Documents required for Technical Bids are mentioned in specimen Form of Technical Bid(Sec VII, pl. read).
- 4) The Fuel to be used for cooking will only be LPG and shall be arranged by the contractor. The contractor should have valid commercial permission in its name.
- 5) All utensils to be used in Kitchen & Canteen shall be provided by the agency. Only mustard oil / soya bean oil / rice bran oil / sun flower oil is permitted for cooking. The canteen managing committee will pay regular visit to the canteen to supervise and check the quality & quantity of the food items served in the canteen. The quality of the raw material to be used for preparation of food in the canteen should be of highest standard and fresh. The contractor should keep the canteen complex clean. If, at any point the Canteen & its premises are found to be unclean, the contractor shall be held responsible and action deemed fit shall be taken by the competent authority. For maintaining cleanliness and hygiene required items will not be provided by college authority. Again, except scheduled items, all other varieties of foods are to be kept as per requirements of south-indian, or other regional students' demands on reasonable basis.
- 6) Normal time slot for canteen: Break fast-8.00 am to 11.00 am, Lunch-12.00 noon to 3.00 pm, Evening snacks-4.00 pm to 7.00 pm, Dinner-9.00 pm to 11.00 pm. Basic items should be always available for each time slot. Food-items will not be same for lunch and dinner. Items for lunch and dinner should be freshly prepared and without repetition of items.
- 7) The contractor shall bear all the expenses for running the canteen and the authority shall not in any manner be liable for any damage caused on incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury caused to its workmen during discharging their duty.
- 8) Canteen-accommodation is to be provided on hire-basis as per govt. norms .The contractor shall not be entitled to use the accommodation allotted by the authority for any other purpose of business other than canteen. The list of personnel deployed for food preparation, handling and serving have to be intimated to the authority from time to time.
- 9) Sub-meter is to be installed in canteen for measurement of consumption of electricity and Electric-bill is to be paid by the agency on the basis of Meter-reading and as per existing rate.
- 10) Water required for cooking ,washing utensils etc. shall be free of cost, but to use optimum level.
- 11) Provision of drinking water required for canteen is to be arranged by our side, but the overall maintenance of water purifiers and accessories are the liabilities of the successful bidder.
- 12) Contractor shall not use child-labour in canteen violating Child Labour Law.
- 13) Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.
- 14) Validity of Tender will normally be 1 (one) year from the date of issuance of work-order, renewable at the end of each year on satisfactory performance of the bidder and the rate of the scheduled items may be reviewed thereon reasonably on the basis of price-hike. The procurement will be

made in phased manner or at a time subject to requirement during validity period. Running of the canteen will be under sole supervision of our canteen-committee . The college authority will have no role to play in it.

- 15) The Tender is primarily for Office-canteen, thereafter to be for Boys' and Girls' Hostel too .
- 16) The Earnest Money is to be kept in custody of the authority as a part of Security Deposit of the successful bidder(S) and will be released along with rest Security Deposit without interest after expiry of the tender period ,if bidder expresses in written. Tenure of work may be extended subject to overall satisfactory performance.
- 17) In case it is found that two or more bidders' total rate-quote is same, the lowest bidder will be decided by draw of lots.
- 18) All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
- 19) E-Tender should be addressed to the Principal, Jhargram Govt. Medical College & Hospital.
- 20) Any subsequent notice regarding this tender shall be uploaded in concerned website only.
- 21) The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior to the award of contract without assigning any reasons thereof.
- 22) Vendor is not allowed to qualify Technical Bid if he/she/agency commits any defalcations on running Canteen to other place/places within preceding one year from the publication of this Nle-Q.

**ITEMS Whose Rates Have To Be Provide in BOQ**

SL. No	Particulars of Food Items/ <b>Per Unit price rate</b>	Scheduled/Estimated Rate(in Rs.)	Remarks, if any.
<b>Breakfast and Snacks</b>			
1.	Butter Toast (Quarter Size)	20	
2.	Egg Toast (Quarter Size)	20	
3.	French Toast	35	
4.	Plain Bread (Quarter Size)	7	
5.	Plain Bread (Half Pound)	15	
6.	Egg Boiled	10	
7.	Egg Omelets	12	
8.	Egg Poach	12	
9.	Luchi (4 pc.) with Sabji	20	
10.	Luchi per pc.	3	
11.	Porata (2 pc.) with Sabji	30	
12.	porata per pc.	15	
13.	Plain Rooti (2 Pc) With Sabji	18	
14.	Plain Rooti per pcs.	4	
15.	Rasogolla	10	Per Pcs.
16.	Curb (Sweet)	20	100gm
17.	Curb (sour)	20	100gm

*17/08/23*  
**Assistant Superintendent**  
 (Non - Medical)  
 Jhargram Govt. Medical College  
 & Hospital  
 Jhargram, West Bengal, Pin - 721507

*17/08/23*  
**ASSISTANT PROFESSOR**  
 DEPT. OF FMT  
 JHARGRAM GOVT. MEDICAL  
 COLLEGE & HOSPITAL  
 JHARGRAM - 721507

*Manojit Mandal*  
*17/08/23*  
 Demonstrator  
 Dept of Biochemistry

*17/08/23*  
**Principal**  
 Jhargram Govt. Medical College & Hospital  
 Jhargram-721507

18	Maggi with Egg	30	
19	Veg Tarka Full Plate	60	
20	Veg Tarka Half Plate	35	
21	Egg Tarka Full Plate	70	
22	Egg Tarka Half Plate	40	
23	Egg Roll	30	
24	Veg Roll	25	
25	Veg Choumin Full Plate	40	
26	Veg Choumin Half Plate	30	
27	Egg Choumin Full Plate	50	
28	Egg Choumin Half Plate	35	
29	Mixed Choumin Full Plate	70	
30	Mixed Choumin Half Plate	50	
31	Milk	30	500ML
32	Liquor Tea	5	80ML
33	Milk Tea	5	80ML
34	Coffee	8	80ML
35	Drinking Water	10	500ML
36	Drinking Water	15	1Ltr.
<b>Lunch/Dinner</b>			
37	Veg. Meal (Salad, rice-200 gm, dal-100 ml, Full type sabji, Full bhaja, chatni/achar, papad)	45	
38	Egg Meal (All Veg. Item plus 2Pcs. Egg)	60	
39	Fish Meal (All Veg. Item Plus 1Pcs Fish Standard Size)	70	
40	Chicken Meal (All Veg. Item Plus 4Pcs Chicken Standard Size)	110	
41	Mutton Meal (All Veg. Item Plus 4Pcs Mutton Standard Size)	150	
42	Extra Rice Full Plate	10	
43	Panner Sabji Full Plate	50	
44	Fish Curry Full Plate	40	
45	Chicken Curry Full Plate (4Pcs.)	60	
46	Chicken Curry Half Plate (2Pcs.)	40	
47	Mutton Curry Full Plate (4Pcs.)	80	
48	Mutton Curry Half Plate (2Pcs.)	50	
49	Egg Curry Full plate (2Pcs. )	30	
50	Egg Curry Half plate (1Pcs. )	18	

Manojit Mandal  
17/08/23  
Dhanu Singh  
Dept of Biochemistry

17/08/23  
Assistant Superintendent  
(Non - Medical)  
Jhargram Govt. Medical College  
& Hospital  
Jhargram, West Bengal, Pin #721007

17/08/23  
ASSISTANT PROFESSOR  
DEPT. OF FMT  
HARGRAM GOVT. MEDICAL  
COLLEGE & HOSPITAL  
JHARGRAM - 721507

Principal  
Jhargram Govt. Medical College  
Jhargram-721507  
17/08/23

**Section-IX:**

**Annexure-1**  
**APPLICATION FORMAT**

(To be furnished in the agency's official letter pad with full address and contact no etc., otherwise it will be treated as cancelled)

To  
Principal  
Jhargram Govt. Medical College & Hospital  
Jhargram, Dist-Jhargram, W.B.

Sub:- E-Quotation for "Canteen service", Under the control of the Principal, Jhargram Govt. Medical College & Hospital.

Ref:- Your Nle-Q No..... dated.....

Sir/Madam,

Having examined the Pre-qualification & others over Tender-documents published in the N.I.e-Q, I/we hereby submit our deposition as under:

- 1) We now offer a rate as shown in the price schedule/Bill of Quantity attached herewith.
- 2) If our bid is accepted, we undertake to supply the goods and perform the services as are sought for.
- 3) We further confirm that, if our bid is accepted, we shall provide you a performance security of the required amount and sign on contract-form to the effect.
- 4) We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period.
- 5) We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry only on the basis of BOQ.
- 6) We confirm that we do not stand de-registered/banned/blacklisted by any Government Authorities /Organization/Institution etc.
- 7) Brief of court/legal case pending, if any, are following: (write down, if any, otherwise mark as 'Nil')
- 8) We would authorize and request any Bank, Person, Firm or Corporation/Municipalities, other authorities to furnish Pertinent information as deemed necessary and/or as to be instructed from your end to verify this statement.
- 9) We confirm that we have sufficient cash reserve to run the canteen-service.
- 10) We confirm that we fully agree to the terms and conditions specified in this TE-document, including amendment/corrigendum, if any.

**(Signature with Date)**

**(Name and designation) Duly authorized to sign bid for and on behalf of Bidder**

**Address of the Bidder:**

**Mail ID:**

**Mob No:**

**Bank Details(with cancelled Cheque):**

**PRE QUALIFICATION APPLICATION**

TO  
THE Principal  
Jhargram Government Medical College And Hospital  
Jhargram

REF: **TENDER NO. : JGMCH / eNIT – 05 / 2023-24**

Name Of The Work: **Outsourcing of Canteen-Service at the Office of the Principal,  
Jhargram Govt. Medical College And Hospital ( College Side ).**

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SIR / MADAM,

HAVING EXAMINED THE STATUTORY, NON STATUTORY & NIT DOCUMENTS, I / WE HEREBY SUBMIT ALL THE NECESSARY INFORMATION AND RELEVANT DOCUMENTS FOR EVALUATION.

I / WE ARE AGREED WITH ALL THE CONDITION OF THIS NOTICE AND INTERESTED IN BIDDING FOR THE WORK(S)

GIVEN IN ENCLOSURE TO THIS LETTER.

WE UNDERSTAND THAT-

- (A) TENDER INVITING & ACCEPTING AUTHORITY/ Principal Jhargram Govt. Medical College And Hospital - Jhargram CAN AMEND THE SCOPE & VALUE OF THE CONTRACT BID UNDER THIS PROJECT.
- (B) TENDER INVITING & ACCEPTING AUTHORITY / Principal Jhargram Govt. Medical College And Hospital – Jhargram RESERVE THE RIGHT TO REJECT APPLICATION WITHOUT ASSIGNING ANY REASON.

**BIDDER's INFORMATION (All fields are required):**

NAME OF THE BIDDER	:	_____
MOBILE NO	:	_____
e-MAIL ADDRESS	:	_____
OFFICE ADDRESS	:	_____
	:	_____
GSTIN NO	:	_____
PAN NO	:	_____

**ENCLOSED (E-FILLING):**

1. STATUTORY DOCUMENTS.
2. NON STATUTORY DOCUMENTS.
3. FINANCIAL DOCUMENT.

PLACE: \_\_\_\_\_

DATE:     /     /

\_\_\_\_\_  
**SIGNATURE OF THE APPLICANT**

**Section-X:****Annexure-2**

<b>Sl. No.</b>	<b>Checklist</b>
1.	EMD or document in support of EMD exemption.
2.	Tender Application Form shall be duly filled up and signed and stamped by the agency.
3.	Published Bids documents to be signed and stamped in every 12 pages.
4.	Scanned copy of EMD, where not exempted.
5.	GST / CST registration.
6.	Income Tax PAN with IT returns for last two years(at least for 2020-21)
7.	Professional Tax registration.
8.	Certificate of Incorporation, where applicable.
9.	Trade License.
10.	Power of Attorney, if required.
11.	Performance Statement / Credential: One year of previous experience in supplying of food and/or tiffin.
12.	Audited Balance Sheet and Profit & Loss A/C for last two years
13.	Bank Solvency Certificate to be issued from the date of floating tender till last date of submission of bids and to be addressed by the bank to this office.
14.	Bidder's Undertaking as per Section VI.
15.	Filling up Price Schedules / Bill of Quantities (BOQ)
16.	CA certified Statement towards profit making organization for the last two Financial years (2020-2021 & 2021-2022)

N.B. It is the responsibility of bidder to go through the Tender Enquiry documents to ensure furnishing of all required documents in addition to the above.

**(Signature with Date)**

**(Name and designation) Duly authorized to sign bid for and on behalf of Bidder**